

**From:** Hayden, Leigh M  
**To:** [Donaldson, Marjorie](#)  
**Subject:** FW: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Wednesday, September 20, 2017 7:47:00 AM  
**Attachments:** [image001.png](#)  
[budget attachment K.pdf](#)

---

Hi Marjorie,

Again from Bobbie Meyer, Carolina Pregnancy Care Fellowship.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorpcpf@aol.com]  
**Sent:** Tuesday, September 19, 2017 1:26 PM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

Bobbie Meyer

State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
Sent: Tue, Sep 19, 2017 10:33 am  
Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: 'directorcpkf@aol.com' <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)

- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay. **When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** [Donaldson, Marjorie](#)  
**Subject:** FW: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Tuesday, September 19, 2017 10:39:06 AM  
**Attachments:** [image001.png](#)

---

Please see the questions below from Bobbie of Carolina Pregnancy Care Fellowship.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorcpkf@aol.com]  
**Sent:** Tuesday, September 19, 2017 10:34 AM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to

the same State recipient?

3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**

State Director

Carolina Pregnancy Care Fellowship

704-281-8631 cell

PO Box 38888

Charlotte NC 28278

[www.cpcflink.org](http://www.cpcflink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>

To: 'directorpcpf@aol.com' <[directorpcpf@aol.com](mailto:directorpcpf@aol.com)>

Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>

Sent: Fri, Sep 15, 2017 1:38 pm

Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis

c/o Leigh Hayden

Mail Service Center 2001

Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4859 office

919 733 2944 fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** [Donaldson, Marjorie](#)  
**Subject:** FW: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Tuesday, September 19, 2017 10:38:00 AM  
**Attachments:** [image001.png](#)

---

Please see the questions below from Bobbie of Carolina Pregnancy Care Fellowship.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorcpkf@aol.com]  
**Sent:** Tuesday, September 19, 2017 10:34 AM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to

the same State recipient?

3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**

State Director

Carolina Pregnancy Care Fellowship

704-281-8631 cell

PO Box 38888

Charlotte NC 28278

[www.cpcflink.org](http://www.cpcflink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>

To: 'directorpcpf@aol.com' <[directorpcpf@aol.com](mailto:directorpcpf@aol.com)>

Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S  
<[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>

Sent: Fri, Sep 15, 2017 1:38 pm

Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis

c/o Leigh Hayden

Mail Service Center 2001

Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4859 office

919 733 2944 fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** [Donaldson, Marjorie](#)  
**Subject:** FW: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Wednesday, September 20, 2017 7:48:42 AM  
**Attachments:** [image001.png](#)  
[budget attachment K.pdf](#)

---

Hi Marjorie,

Again from Bobbie Meyer, Carolina Pregnancy Care Fellowship.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorpcpf@aol.com]  
**Sent:** Tuesday, September 19, 2017 1:26 PM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

Bobbie Meyer

State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
Sent: Tue, Sep 19, 2017 10:33 am  
Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: 'directorcpkf@aol.com' <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)

- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay. **When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** [Andersen, Peter](#)  
**To:** [Pettiford, Belinda](#)  
**Subject:** FW: [DPH.OpsMgrs] Fwd: Session Law 2017-57 Section 11A.10 - Reduction of Purchased Services  
**Date:** Monday, September 18, 2017 2:24:02 PM  
**Attachments:** [image002.png](#)  
[Updated Reduction Template \(8.14.17\).xlsx](#)  
[SFY 17-18 Appropriation Funding for Purchased ServicesReduction8-15-17.xlsx](#)  
[DHHS Contracts Report \(8.11.17\).xlsx](#)  
[ATT00001.txt](#)  
[image001.png](#)

---

\*\*\*\*\*

**Peter Andersen, MEd, MBA**

Operations Manager  
Division of Public Health, Women's and Children's Health Section  
North Carolina Department of Health and Human Services

919 707 5513 office  
919 218 2066 mobile  
919 870 4828 fax  
[Peter.andersen@dhhs.nc.gov](mailto:Peter.andersen@dhhs.nc.gov)

5601 Six Forks Rd.  
1928 Mail Service Center  
Raleigh, North Carolina 27699-1928



*Email correspondence to and from this address is subject to the  
North Carolina Public Records Law and may be disclosed to third parties*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

---

**From:** Ward, Pat [<mailto:Pat.Ward@dhhs.nc.gov>]  
**Sent:** Tuesday, August 15, 2017 2:05 PM  
**To:** DHHS.DPH.OpsMgrs <[DPH.OpsMgrs@lists.ncmail.net](mailto:DPH.OpsMgrs@lists.ncmail.net)>; DHHS.dph.section.chiefs <[dph.section.chiefs@lists.ncmail.net](mailto:dph.section.chiefs@lists.ncmail.net)>  
**Cc:** DHHS.DPH.BudgetStaff <[DPH.BudgetStaff@lists.ncmail.net](mailto:DPH.BudgetStaff@lists.ncmail.net)>  
**Subject:** [DPH.OpsMgrs] Fwd: Session Law 2017-57 Section 11A.10 - Reduction of Purchased Services

To All,

Please see attached and below. I will forward another email with more information. Please

be looking at this information. Please respond to myself, Allen Hawks, Pamela Allen, and Sacajawea Gray by close of business, August 22d.

Thanks.

Get [Outlook for Android](#)

---

**From:** Donaldson, Marjorie

**Sent:** Tuesday, August 15, 2017 11:04:34 AM

**To:** Division.Directors; DHHS.Budget.Officers

**Cc:** Division.Directors.CC; DHHS.BNA; Young, Christen Linke; Davis, Rod; Benton, Mark; Perry-Manning, Susan; Gibbs, Sam

**Subject:** Session Law 2017-57 Section 11A.10 - Reduction of Purchased Services

Good morning,

As you are aware, Session Law 2017-57 Section 11A.10 requires DHHS to make a recurring reduction of appropriations of \$3.2M in purchased services. Additionally, as detailed in the language, this reduction cannot impact direct services provided through contracts or funds used to support the 2012 DOJ settlement to meet ADA requirements. While this is a reduction that has taken place in years past, the change for the current year is that these reductions must be taken on a recurring basis. The shift to a recurring basis will impact how we must plan to meet this reduction. In previous years, one-time unspent or naturally reverting contract funds were often targeted to meet this reduction. However, based upon the recurring nature of this reduction, we will need to target resources that may be taken on a permanent basis. It is also worth noting that the provision language allows for reductions to purchased services rather than just contracts.

B&A met with Department Leadership last week to identify the best approach to address this reduction. As a result of that meeting, it was determined to approach this reduction from two angles:

1. Identify reasonable but permanent reductions to purchased services from our 2xx accounts
2. Identify any contracts where administrative reductions are possible; or identify contracts that have been historically overbudgeted or have consistently under-expended where a permanent reduction would not negatively impact services or Departmental priorities. Note that contract reduction options include instances where you can feasibly renegotiate with a contractor to reduce costs. You may also have unallocated funds in your 6xx accounts as well.

In support of this effort, we are providing some materials to assist with this task. We have attached a summary of each division's projected share of state dollars in both the 2xx and the 6xx accounts as well as what a pro rata reduction would be if done in that manner. **Please note that this information is provided as guidance only regarding the universe of funding where you may look to identify options for this reduction and should not be considered hard targets.**

Notwithstanding, our request is that you diligently review these areas (2xxx and 6xxx) for reduction options that could meet the above criteria.

To assist in this review we have attached the DHHS Contract Report which includes a tab with a list of all SFY 17-18 DHHS contracts that include state funding and a summary with the contracts categorized based on the primary focus of each contract.

We will also be sending to each Division separately a summary of funding reversions from the 2xxx accounts by fund, and account for the most recent 3 SFYs. When looking in this area, be reminded that funds associated with the DOJ settlement may not be part of this reduction.

B&A Analysts will also review each of these documents to identify areas for discussion and potential reduction.

In summary, we are requesting that divisions thoroughly review both their 2xx and 6xx accounts by fund to identify all potential options to meet this reduction requirement. We ask that you propose as many viable options as you can so that Department management will have a robust list of options to consider for meeting this \$3.2M reduction requirement. You will need to include an explanation of why the funds are available to reduce, how a service impact will be avoided or not impacted and any other necessary information relative to each option.

Please use the attached Reduction Option Template to provide your division's proposed reductions and required explanations. **Your options for reductions are due back to your budget analyst in this office with a copy to the following Budget & Analysis staff no later than close of business on Friday August 25th** for review and follow up with you as well as with Department Leadership:

[rob.kindsvatter@dhhs.nc.gov](mailto:rob.kindsvatter@dhhs.nc.gov)

[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

[jennifer.stackpole@dhhs.nc.gov](mailto:jennifer.stackpole@dhhs.nc.gov)

[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)

We will be setting up a brief conference call on Wednesday to review these instructions and address any questions you may have at this time.

Thank you for attention to this request.

**Marjorie Donaldson**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4860 office

919 733 2944 fax

[Marjorie.Donaldson@dhhs.nc.gov](mailto:Marjorie.Donaldson@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** ["Bobbie Meyer"](#)  
**Cc:** [Donaldson, Marjorie](#)  
**Subject:** FW: important question on contract budget  
**Date:** Wednesday, September 20, 2017 12:58:00 PM  
**Attachments:** [image001.png](#)  
[budget attachment K.pdf](#)

---

Hi Bobbie,

Do you have what categories of spending Human Coalition will be using the money for? It is more appropriate for us to see the breakdown of that funding as well. If you do want to see it separate from your spending, you can provide two (2) Attachment K worksheets.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorcpf@aol.com]  
**Sent:** Wednesday, September 20, 2017 12:52 PM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** important question on contract budget

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
Sent: Tue, Sep 19, 2017 10:33 am  
Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: 'directorcpkf@aol.com' <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay. **When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.



**From:** Hayden, Leigh M  
**To:** ["Bobbie Meyer"](#)  
**Cc:** [Donaldson, Marjorie](#)  
**Subject:** FW: important question on contract budget  
**Date:** Wednesday, September 20, 2017 1:00:14 PM  
**Attachments:** [image001.png](#)  
[budget attachment K.pdf](#)

---

Hi Bobbie,

Do you have what categories of spending Human Coalition will be using the money for? It is more appropriate for us to see the breakdown of that funding as well. If you do want to see it separate from your spending, you can provide two (2) Attachment K worksheets.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorcpf@aol.com]  
**Sent:** Wednesday, September 20, 2017 12:52 PM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** important question on contract budget

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpf@aol.com](mailto:directorcpf@aol.com)>  
To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
Sent: Tue, Sep 19, 2017 10:33 am  
Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: 'directorcpf@aol.com' <[directorcpf@aol.com](mailto:directorcpf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay. **When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.



**From:** [Donaldson, Marjorie](#)  
**To:** [Gaither, Alycia](#)  
**Subject:** FY2018-Contracts-Report-Prorated Expanded- 08302017.xlsx  
**Date:** Thursday, September 14, 2017 7:49:00 PM  
**Attachments:** [FY2018-Contracts-Report-Prorated Expanded- 08302017.xlsx](#)

---

Look at the original tab and the third tab for new or additional contracts..... also filtered for Non-profits.

**From:** Joanie Page, CPCF Bookkeeper  
**To:** [Davis-Dukes, Cheryl T.](#)  
**Subject:** Grant  
**Date:** Thursday, September 21, 2017 2:40:50 PM  
**Attachments:** [image002.png](#)

---

Hi Cheryl,

Hope your day is going well?

I was wondering where we are with the grant process? October 1 is just around the corner.

Thanks!

*Joanie Page, Bookkeeper/Administrative Assistant*  
[bookkeeperpcpf@aol.com](mailto:bookkeeperpcpf@aol.com)  
704-588-3972

for Bobbie Meyer, State Director  
[directorpcpf@aol.com](mailto:directorpcpf@aol.com)



(website link)



(facebook link)

**Carolina Pregnancy Care Fellowship**  
**P.O. Box 38888**  
**Charlotte, NC 28278**

**From:** Hayden, Leigh M  
**To:** ["Bobbie Meyer"](#)  
**Cc:** [Donaldson, Marjorie](#); [Furnari, John S](#)  
**Subject:** RE: Carolina Pregnancy Care Fellowship contract  
**Date:** Monday, September 25, 2017 2:45:00 PM  
**Attachments:** [Updated Carolina Pregnancy Care Fellowship Special Appropriation Agreement FINAL Non Profit-Template 8-31-17.doc](#)  
[image001.png](#)  
[SL 2017-57 - Senate Bill 257.pdf](#)

---

Hi Bobbie,

Per our discussion, please see the updated Contract with a new Attachment B and K:

Attachment B - General Terms and Conditions – added R for compliance with SL 2017-57 11E.13 (b) and (c)

Attachment K – Scope of Work – Please complete with 2 budget years. Also, please have Human Coalition specify “other” expenses.

Human Coalition is to be considered a sub-recipient or grantee of CPCF. We need to receive the contract you put in place with them. Human Coalition is to report directly to us, DHHS, per section SL 2017-57 11E.13(d). They should also report to you as their funder. You must specify this in your contract with them.

We will be able to execute your contract knowing your contract with Human Coalition will follow.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorpcpf@aol.com]

**Sent:** Thursday, September 21, 2017 12:37 PM

**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>; Furnari, John S <john.furnari@dhhs.nc.gov>;  
Donaldson, Marjorie <marjorie.donaldson@dhhs.nc.gov>

**Subject:** Carolina Pregnancy Care Fellowship contract

Attached is the grant contract package. The originals will be sent by FedEx today with expected arrival tomorrow, 9/22.

Please let me know if there are any questions.

**Bobbie Meyer**

State Director

Carolina Pregnancy Care Fellowship

704-281-8631 cell

PO Box 38888

Charlotte NC 28278

[www.cpcfink.org](http://www.cpcfink.org)

**From:** Hayden, Leigh M  
**To:** ["Bobbie Meyer"](#)  
**Cc:** [Donaldson, Marjorie](#); [Furnari, John S](#)  
**Subject:** RE: Carolina Pregnancy Care Fellowship contract  
**Date:** Monday, September 25, 2017 2:47:13 PM  
**Attachments:** [Updated Carolina Pregnancy Care Fellowship Special Appropriation Agreement FINAL Non Profit-Template 8-31-17.doc](#)  
[image001.png](#)  
[SL 2017-57 - Senate Bill 257.pdf](#)

---

Hi Bobbie,

Per our discussion, please see the updated Contract with a new Attachment B and K:

Attachment B - General Terms and Conditions – added R for compliance with SL 2017-57 11E.13 (b) and (c)

Attachment K – Scope of Work – Please complete with 2 budget years. Also, please have Human Coalition specify “other” expenses.

Human Coalition is to be considered a sub-recipient or grantee of CPCF. We need to receive the contract you put in place with them. Human Coalition is to report directly to us, DHHS, per section SL 2017-57 11E.13(d). They should also report to you as their funder. You must specify this in your contract with them.

We will be able to execute your contract knowing your contract with Human Coalition will follow.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4859 office

919 733 2944 fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorpcpf@aol.com]

**Sent:** Thursday, September 21, 2017 12:37 PM

**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>; Furnari, John S <john.furnari@dhhs.nc.gov>;  
Donaldson, Marjorie <marjorie.donaldson@dhhs.nc.gov>

**Subject:** Carolina Pregnancy Care Fellowship contract

Attached is the grant contract package. The originals will be sent by FedEx today with expected arrival tomorrow, 9/22.

Please let me know if there are any questions.

**Bobbie Meyer**

State Director

Carolina Pregnancy Care Fellowship

704-281-8631 cell

PO Box 38888

Charlotte NC 28278

[www.cpcfink.org](http://www.cpcfink.org)

**From:** Hayden, Leigh M  
**To:** ["Bobbie Meyer"](#)  
**Subject:** RE: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Tuesday, September 19, 2017 10:48:00 AM  
**Attachments:** [image001.png](#)

---

Hi Bobbie,

I am checking on your questions and will get back to you as soon as possible.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [mailto:directorcpf@aol.com]  
**Sent:** Tuesday, September 19, 2017 10:34 AM  
**To:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**Subject:** Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: 'directorpcpf@aol.com' <[directorpcpf@aol.com](mailto:directorpcpf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for

accuracy

- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4859 office

919 733 2944 fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** [Gilliatt, Adrienne](#)  
**To:** [Preciose, Jeneen](#)  
**Subject:** RE: inventory of Division contracts  
**Date:** Friday, September 15, 2017 4:17:00 PM  
**Attachments:** [image003.png](#)  
[DPH's Current Contracts with Totals.xlsx](#)  
[image004.png](#)

---

Jeneen,

As you're not here, I thought it might be easiest to put this down in a note so you can look it over when you have some time.

This info here ↓ is to explain what I've put in the attached workbook.

Columns from the Provided Workbook		My guess as to what to use from our existing data	
ID-NUMBER	987654321	Contract Nbr	
NAME/TITLE	NC HEALTH SERVICES SYSTEM 1.0	Service Title	
DOLLAR VALUE	1234567890	Contract's total	Calculated field, summing all sources for all records in the set. Note that this total includes "in process" totals as well.
START DATE	1/1/2000	Start Date	
END DATE	2/1/2020	End Date	Used >9-14-17 as criteria for pulling "current" contracts.
OPTIONS YEARS REMAINING	3	?	This isn't in the database. Manual entry perhaps?
BRIEF PURPOSE/DESCRIPTION	This contract was established to provide...	Description	As our descriptions vary with Amds, this is a separate report and is added manually.
CONTRACTOR NAME	Pulse Health	Contractor	
DHHS MANAGER/ADMINISTRATOR	Dorothea Lynde	?	Is this the Program CA? If so, it varies with Amds, so it is a separate report and is added manually.
DIVISION ABBREVIATION	DMX	-	DPH
NOTES / COMMENTS	Optional	-	Place to put any notes we might want to include
		Option	Added this to help explain all the zero dollar contracts

We can talk about this on Monday, to work out what more you might want in this report.

Separate question: So the AAs are excluded? If we need to create something, we'd need to get the wizards who created ATC to produce it. The monthly report I use for FSRs doesn't have the funding amounts until the funds are released. We'd need the funds included even before they are released. And I don't think most of the other fields are captured in ATC either. So it will be difficult (time consuming) to cobble together. If these are needed, a big question is: do they want them as a single total for all LHDs by Activity? Or does each LHD and each Activity count as one contract (which is what it literally is)? If you just count up the Amd 0 [i.e., not the AA Revisions], we're past 1,800 of them.

Thanks.

~Adrienne

**Adrienne Gilliatt**

Data Manager / Agreements Team Leader

919-707-5118 | [adrienne.gilliatt@dhhs.nc.gov](mailto:adrienne.gilliatt@dhhs.nc.gov) | NC DHHS, Division of Public Health, Contracts Office

5605 Six Forks Rd 3-2-C11 | Raleigh NC 27609 | 1916 Mail Service Center | Raleigh NC 27699



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.*

---

**From:** Preciose, Jeneen

**Sent:** Friday, September 15, 2017 11:25 AM

**To:** Gilliatt, Adrienne <adrienne.gilliatt@dhhs.nc.gov>; Collins, Jessica R <jessica.collins@dhhs.nc.gov>; Kaufman, Mike <mike.kaufman@dhhs.nc.gov>

**Cc:** Staley, Danny <Danny.Staley@dhhs.nc.gov>; Hawks, Allen <allen.hawks@dhhs.nc.gov>

**Subject:** FW: inventory of Division contracts

**Importance:** High

All,

It has been requested by the Department that each Division give a Contracts inventory. The original email is below. I've been trying to get clarification on the nature of the request due to the sheer volume of DPH contracts and procurements. Per that clarification given this morning, we need to pull together all of our grants and contracts – including procurements (but not for basic commodities). We can use the spreadsheet format attached or the result of our own system reports.

Jessica and Mike: do NOT include commodities (such as toilet paper, routine lab supplies) but include complex and significant procurements for goods and services such as equipment or medication.

Adrienne: please pull from DPH data base to include all contracts that are currently active (end date has not passed) including MOAs and RFPs but not Receipt-Based. We will need to consolidate to one line total funding. Recruit help as necessary.

I'm required in a meeting at Dix for the remainder of the day but will be sporadically available via email or else we can chat Monday morning. As you can see from the original request, they wanted this a few days ago but as I did not receive clarification until today, they understand why we are late. We need to submit this by 9/20 at the latest. Please send me the reports and I will aggregate.

Thank you!

Jeneen

**Jeneen Preciose**

Contracts Manager

NC Division of Public Health

NC Department of Health & Human Services

919-707-5144 office (direct)

919-870-4833 fax (shared)

[jeneen.preciose@dhhs.nc.gov](mailto:jeneen.preciose@dhhs.nc.gov)

5605 Six Forks Road, 3-2-C6  
Raleigh, NC 27609



---

**From:** Staley, Danny  
**Sent:** Wednesday, August 30, 2017 10:18 AM  
**To:** Hawks, Allen <[allen.hawks@dhhs.nc.gov](mailto:allen.hawks@dhhs.nc.gov)>; Preciose, Jeneen <[jeneen.preciose@dhhs.nc.gov](mailto:jeneen.preciose@dhhs.nc.gov)>  
**Subject:** FW: inventory of Division contracts

---

**From:** "Young, Christen Linke" <[Christen.Linke.Young@dhhs.nc.gov](mailto:Christen.Linke.Young@dhhs.nc.gov)>  
**Date:** Tuesday, August 29, 2017 at 12:24 PM  
**To:** "Division.Directors" <[Division.Directors@dhhs.nc.gov](mailto:Division.Directors@dhhs.nc.gov)>  
**Cc:** "Division.Directors.CC" <[Division.Directors.CC@dhhs.nc.gov](mailto:Division.Directors.CC@dhhs.nc.gov)>, "Carter, Charles N" <[Charles.Carter@dhhs.nc.gov](mailto:Charles.Carter@dhhs.nc.gov)>  
**Subject:** inventory of Division contracts

Division Directors,

As you know, we've had some challenges in recent weeks with contract deadlines approaching and not always having good visibility into the work that needs to get done.

Therefore, we are beginning an effort to inventory all contracts within DHHS. We are asking each Division to submit a list of all contracts currently owned by your respective Division. Hopefully this will be fairly straightforward for most of you. There are two ways to submit your inventory:

1. Submit the master contract inventory list in whatever format that you currently maintain, or
2. Use the attached excel sheet to populate the fields according to the headers listed, or

Please return either of the Contract Inventory to documents to Charles Carter at [charles.carter@dhhs.nc.gov](mailto:charles.carter@dhhs.nc.gov) by September 12<sup>th</sup>. Let me or Charles know if you have any questions/concerns or need additional time!

Best,  
Christen

an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.

**From:** Davis-Dukes, Cheryl T.  
**To:** [Joanie Page, CPCF Bookkeeper](#)  
**Cc:** ["Bobbie Meyer"](#)  
**Subject:** RE: status of our contract FY 17-18 #36126  
**Date:** Friday, September 22, 2017 10:04:00 AM  
**Attachments:** [image001.png](#)  
[image003.png](#)  
[image004.png](#)

---

I promise not to leave you guessing. I am inquiring on my end as well.  
When I receive correspondence, I will share.

Thank you for all you do!!

Cheryl T. Davis-Dukes, MPA, BSPH, RHED.  
NC Sudden Infant Death Syndrome (SIDS)/ Safe Sleep Program Manager  
Division of Public Health, Women's Health Branch  
North Carolina Department of Health and Human Services

919-707-5682 office  
919-604-1227 mobile  
919-870-4827 fax  
[cheryl.davis-dukes@dhhs.nc.gov](mailto:cheryl.davis-dukes@dhhs.nc.gov)  
[whb.ncpublichealth.com](http://whb.ncpublichealth.com)

5601 Six Forks Road (shipping)  
Raleigh, NC 27609-3811

1929 Mail Service Center (mailing)  
Raleigh, NC 27699-1929



*Email correspondence to and from this address is subject to the  
North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

---

**From:** Joanie Page, CPCF Bookkeeper [mailto:bookkeepercpcf@aol.com]  
**Sent:** Friday, September 22, 2017 9:54 AM  
**To:** Davis-Dukes, Cheryl T. <cheryl.davis-dukes@dhhs.nc.gov>  
**Cc:** 'Bobbie Meyer' <directorcpcf@aol.com>  
**Subject:** RE: status of our contract FY 17-18 #36126

Good morning Cheryl,

Yes, it is a happy Friday and all is well! Thank you for the greeting.

Bobbie forwarded the email below and as we were talking yesterday we wondered if any progress had taken place since the email.

If you get any notice of any kind please let us know so we can adequately prepare in getting this grant moving.

Hope you have a great day!

*Joanie Page, Bookkeeper/Administrative Assistant*  
[bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
704-588-3972

for Bobbie Meyer, State Director  
[directorcpcf@aol.com](mailto:directorcpcf@aol.com)



(website link)



(facebook link)

**Carolina Pregnancy Care Fellowship**  
**P.O. Box 38888**  
**Charlotte, NC 28278**

---

**From:** Davis-Dukes, Cheryl T. [mailto:[cheryl.davis-dukes@dhhs.nc.gov](mailto:cheryl.davis-dukes@dhhs.nc.gov)]  
**Sent:** Friday, September 22, 2017 8:59 AM  
**To:** Joanie Page, CPCF Bookkeeper <[bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)>  
**Subject:** FW: status of our contract FY 17-18 #36126  
**Importance:** High

Greetings Ms. Joanie,

I hope you and your family are well and Happy Friday!! I see that you were not included on the status of the contract when Ms. Bobbie inquired. Please see the notes below regarding the contract status. We have not received additional information since this response. I hope this is helpful.

Thank you for all you do!!

Cheryl T. Davis-Dukes, MPA, BSPH, RHEd.  
NC Sudden Infant Death Syndrome (SIDS)/ Safe Sleep Program Manager  
Division of Public Health, Women's Health Branch  
North Carolina Department of Health and Human Services

919-707-5682 office  
919-604-1227 mobile  
919-870-4827 fax  
[cheryl.davis-dukes@dhhs.nc.gov](mailto:cheryl.davis-dukes@dhhs.nc.gov)  
[whb.ncpublichealth.com](http://whb.ncpublichealth.com)

5601 Six Forks Road (shipping)  
Raleigh, NC 27609-3811

1929 Mail Service Center (mailing)  
Raleigh, NC 27699-1929



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

---

**From:** Preciose, Jeneen

**Sent:** Tuesday, September 12, 2017 10:54 AM

**To:** Bobbie Meyer <[directorcpf@aol.com](mailto:directorcpf@aol.com)>

**Cc:** Gilliatt, Adrienne <[adrienne.gilliatt@dhhs.nc.gov](mailto:adrienne.gilliatt@dhhs.nc.gov)>; Davis-Dukes, Cheryl T. <[cheryl.davis-dukes@dhhs.nc.gov](mailto:cheryl.davis-dukes@dhhs.nc.gov)>; Owens Shuler, Tara <[tara.shuler@dhhs.nc.gov](mailto:tara.shuler@dhhs.nc.gov)>; King, Sophia V

<[Sophia.King@dhhs.nc.gov](mailto:Sophia.King@dhhs.nc.gov)>; Pettiford, Belinda <[belinda.pettiford@dhhs.nc.gov](mailto:belinda.pettiford@dhhs.nc.gov)>

**Subject:** RE: status of our contract

Ms. Meyer,

The CPCF contract #36126 is currently in the approval process. It has moved out of our Division and is in the first of several review and approval steps at the Department.

While we will make every effort to meet the 10/1 start date (including requesting permission from the Department for a retroactive date if need be), I cannot say at this time when we will have all the approvals necessary to release it for signature. As you know, this is a large and complex agreement for the reviewers to wade through.

In order to streamline communication, please direct inquiries to your Contract Administrator, Cheryl Davis-Dukes.

Thank you!

Jeneen

**Jeneen Preciose**

Contracts Manager

NC Division of Public Health

NC Department of Health & Human Services

919-707-5144 office (direct)

919-870-4833 fax (shared)

[jeneen.preciose@dhhs.nc.gov](mailto:jeneen.preciose@dhhs.nc.gov)

5605 Six Forks Road, 3-2-C6

Raleigh, NC 27609



**From:** Bobbie Meyer [[mailto:directorcpf@aol.com](mailto:mailto:directorcpf@aol.com)]

**Sent:** Tuesday, September 12, 2017 10:41 AM

**To:** Gilliatt, Adrienne <[adrienne.gilliatt@dhhs.nc.gov](mailto:adrienne.gilliatt@dhhs.nc.gov)>; Preciose, Jeneen <[jeneen.preciose@dhhs.nc.gov](mailto:jeneen.preciose@dhhs.nc.gov)>

**Subject:** status of our contract

Good morning.

I'm reaching out to both of you since it's possible one of you might not still be in the contracts office. My info is actually several years old.

Our Maternal and Infant Health grant for Carolina Pregnancy Care Fellowship is budgeted on the

understanding that we would have an October 1 start date for the contract. As that date nears, it would be so helpful if we could have a status report of the contract being release for signatures.

Thank you for your help.

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcflink.org](http://www.cpcflink.org)

---

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.

**From:** Bobbie Meyer  
**To:** [Hayden, Leigh M](#)  
**Subject:** Re: CORRECTED - 2 year reporting - FW: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Friday, September 15, 2017 2:19:48 PM  
**Attachments:** [image001.png](#)  
[image001.png](#)

---

Thank you.

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
To: 'directorpcpf@aol.com' <directorpcpf@aol.com>  
Cc: Donaldson, Marjorie <marjorie.donaldson@dhhs.nc.gov>; Furnari, John S <john.furnari@dhhs.nc.gov>  
Sent: Fri, Sep 15, 2017 2:01 pm  
Subject: CORRECTED - 2 year reporting - FW: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Hi Bobbie,

My apologies, I did not provide the correct reporting schedule for the 2-year contract. Please use the attached. It differs on page 2 and page 17.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the*

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

---

**From:** Hayden, Leigh M

**Sent:** Friday, September 15, 2017 1:37 PM

**To:** 'directorcpcf@aol.com' <[directorcpcf@aol.com](mailto:directorcpcf@aol.com)>

**Cc:** Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>

**Subject:** Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis

c/o Leigh Hayden

Mail Service Center 2001

Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4859 office

919 733 2944 fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer  
**To:** [Hayden, Leigh M](#)  
**Subject:** Re: Contact Information for Purpose of Funding Information  
**Date:** Friday, September 15, 2017 1:20:02 PM  
**Attachments:** [image001.png](#)

---

Leigh,

The statement expresses my understanding of the intent of the funding. We are most grateful for the opportunities it provides!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
To: 'directorpcpf@aol.com' <directorpcpf@aol.com>  
Sent: Fri, Sep 15, 2017 12:53 pm  
Subject: Contact Information for Purpose of Funding Information

Hi Bobbie,

Please see the attached Committee Report #-89 on page G-51 or below for the funding purpose as provided by the legislature. If you need to add anything addition, I will incorporate into the contract packet.

Carolina Pregnancy Care Fellowship Provides funds to the Carolina Pregnancy Care Fellowship (CPCF). CPCF shall use \$800,000 to purchase durable medical equipment for clinics that apply to the Fellowship for such equipment. Up to thirty thousand dollars (\$30,000) in each year may be used by CPCF for administrative purposes. Up to \$170,000 may be used each year to provide grants to clinics for training on the use of durable medical equipment. The remaining \$300,000 is provided for the Human Coalition to develop and implement a two-year Continuum of Care pilot program at its Raleigh Clinic. The pilot program shall provide care coordination and medical support to women experiencing crisis pregnancies.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the  
North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Davis-Dukes, Cheryl T.  
**To:** [Owens Shuler, Tara](#)  
**Subject:** Re: For our check-in...  
**Date:** Wednesday, September 27, 2017 7:40:13 AM

---

Morning.

I hope you are well.  
Thank you for this.

Thank you for all you do!!

**Cheryl T. Davis-Dukes, MPA, RHed, BSPH**  
Safe Sleep/ SIDS (Sudden Infant Death Syndrome) Program Manager  
Division of Public Health, Women's Health Branch  
North Carolina Department of Health and Human Services

**919 707 5682 office**  
**919 604 1227 mobile**  
**919 870 4827 fax**  
**[Cheryl.davis-dukes@dhhs.nc.gov](mailto:Cheryl.davis-dukes@dhhs.nc.gov)**  
**[whb.ncpublichealth.com/](http://whb.ncpublichealth.com/)**

[5601 Six Forks Road](#)  
[Raleigh, NC 27609-3811](#)

[1929 Mail Service Center](#)  
[Raleigh, NC 27699-1929](#)



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

---

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.

On Sep 26, 2017, at 9:38 PM, Owens Shuler, Tara <[tara.shuler@dhhs.nc.gov](mailto:tara.shuler@dhhs.nc.gov)> wrote:

Hi Cheryl

For our check-in on Wednesday, let's plan to discuss:

1. SIDS counselors' update for Spring 2018
2. Status of SIDS counselor database
  1. What is the total number of SIDS counselors across all the health departments?
  2. Have you surveyed LHDs to determine which counselors listed for that county are no longer serving in the capacity of SIDS counselor?
3. Tracking the number of and reasons for infant deaths reported to you by SIDS Counselors/autopsy reports annually
4. Answer any of your questions regarding the Perinatal Health Strategic meeting from last Wednesday
5. Discuss Perinatal Outreach Coordinator application process
  1. Mailing of applications
  2. Reading applications
  3. Preparing contracts/timeline
6. Carolina Pregnancy Care Fellowship
  1. October 1ish contract
  2. Begin to prepare the 18 - 19 contract for Carolina Pregnancy Care Fellowship (January/February)

Thanks

Tara

---

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.

**From:** Coastal Pregnancy Center  
**To:** [Hayden, Leigh M](#)  
**Subject:** Re: Random Questions  
**Date:** Monday, September 18, 2017 12:59:52 PM  
**Attachments:** [image001.png](#)

---

Thank you.

Susan K. Rollins  
Executive Director  
Coastal Pregnancy Center  
Saving Families One Baby at a Time  
1312 John Small Avenue  
Washington, NC 27889  
252-946-8040

On Mon, Sep 18, 2017 at 12:55 PM, Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)> wrote:

Hi Susie,

Please see my responses to your questions in [blue](#) below.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

[919 855 4859](tel:9198554859) office

[919 733 2944](tel:9197332944) fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

[Raleigh, NC 27603](#)



*Email correspondence to and from this address is subject to the  
North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Coastal Pregnancy Center [mailto:[coastal.pregnancy.center@gmail.com](mailto:coastal.pregnancy.center@gmail.com)]  
**Sent:** Monday, September 18, 2017 12:46 PM  
**To:** Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
**Subject:** Random Questions

Hi Leigh,

We have a couple of questions:

1. Will we need to spend these funds within the 1 year grant cycle?  
[Yes, all funds should be spent and accounted for during the contract year\(s\).](#)
2. Is it OK for us to use some of the funds to improve our facility so we do not have to relocate? (This location is perfect for our clients.) [Yes, facility improvement is an allowable use of funds.](#)

3. My biggest question is; is it OK for us (CPC) to receive other appropriated funds being released to the Carolina Pregnancy Care Fellowship to purchase equipment (ultrasound machines) with?

Yes, Carolina Pregnancy Care Fellowship determines who gets those funds.

We do not want to do something that would break any rules!

Thank you so much.

Susie

Susan K. Rollins

Executive Director

Coastal Pregnancy Center

Saving Families One Baby at a Time

[1312 John Small Avenue](#)

[Washington, NC 27889](#)

[252-946-8040](#)

**From:** Bobbie Meyer  
**To:** [Hayden, Leigh M](#)  
**Subject:** Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Tuesday, September 19, 2017 12:34:57 PM  
**Attachments:** [image001.png](#)  
[image001.png](#)

---

Thanks so much.

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
To: 'Bobbie Meyer' <directorpcf@aol.com>  
Sent: Tue, Sep 19, 2017 10:49 am  
Subject: RE: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Hi Bobbie,

I am checking on your questions and will get back to you as soon as possible.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information

relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [<mailto:directorcpkf@aol.com>]

**Sent:** Tuesday, September 19, 2017 10:34 AM

**To:** Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>

**Subject:** Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**

State Director

Carolina Pregnancy Care Fellowship

704-281-8631 cell

PO Box 38888

Charlotte NC 28278

[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>

To: '[directorcpkf@aol.com](mailto:directorcpkf@aol.com)' <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>

Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>

Sent: Fri, Sep 15, 2017 1:38 pm

Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)

John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)

- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis

c/o Leigh Hayden

Mail Service Center 2001

Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.

**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis

North Carolina Department of Health and Human Services

919 855 4859 office

919 733 2944 fax

[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in

error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer  
**To:** [Hayden, Leigh M](#)  
**Subject:** Re: important question on contract budget  
**Date:** Wednesday, September 20, 2017 1:20:57 PM  
**Attachments:** [image001.png](#)  
[image001.png](#)

---

I will immediately send Human Coalition an Attachment K so that it can be submitted.

While this may seem obvious, I need to know if they are officially a subgrantee of CPCF, and therefore under our direct supervision and expense monitoring.

Also, can the contract package be sent to you minus the Human Coalition Attachment K? I need to leave tomorrow for an out of town training and may not have quick turnaround from Human Coalition.

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

**From:** Hayden, Leigh M <Leigh.Hayden@dhhs.nc.gov>  
**To:** 'Bobbie Meyer' <directorcpf@aol.com>  
**Cc:** Donaldson, Marjorie <marjorie.donaldson@dhhs.nc.gov>  
**Sent:** Wed, Sep 20, 2017 1:00 pm  
**Subject:** FW: important question on contract budget

Hi Bobbie,

Do you have what categories of spending Human Coalition will be using the money for? It is more appropriate for us to see the breakdown of that funding as well. If you do want to see it separate from your spending, you can provide two (2) Attachment K worksheets.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer [<mailto:directorcpkf@aol.com>]

**Sent:** Wednesday, September 20, 2017 12:52 PM

**To:** Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>

**Subject:** important question on contract budget

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

**Bobbie Meyer**

State Director

Carolina Pregnancy Care Fellowship

704-281-8631 cell

PO Box 38888

Charlotte NC 28278

[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>

To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>

Sent: Tue, Sep 19, 2017 10:33 am

Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: 'directorcpkf@aol.com' <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay. **When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the  
North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Davis-Dukes, Cheryl T.  
**To:** [Davis-Dukes, Cheryl T.](#)  
**Subject:** September check in  
**Date:** Wednesday, September 27, 2017 9:56:00 AM

---

For our check-in on Wednesday, let's plan to discuss:

1. SIDS counselors' update for Spring 2018-

We are moving along with changes! We are looking at new design layouts for a patient ed handout, provider handout, poster, and (possibly) a patient ed booklet. We are also working on a new logo and overall cohesive branded look for the project. This would include new ppt slides and a new hard copy version (flip chart). The bulk of printing would have to be done next project year due to budget constraints. You are welcome to share the flyer, but I am trying to only schedule trainings later in the year when the materials are further developed. Also, I will have to be sure that we have the budget for trainings –based on travel costs. No feedback on webinar

2. Status of SIDS counselor database

Ongoing moving forward with survey monkey to share statewide so persons can remove names from the database listing. There have been multiple resignations and retirements in the past month and want to ensure we are capturing current counselors moving forward. Survey will be sent by Friday at noon.

3. What is the total number of SIDS counselors across all the health departments?

288. of today but need to confirm and remove counselors.

4. Have you surveyed LHDs to determine which counselors listed for that county are no longer serving in the capacity of SIDS counselor?

Survey will be sent by Friday at noon. Both MG and I have been out we meet after orientation with Becky

5. Tracking the number of and reasons for infant deaths reported to you by SIDS Counselors/autopsy reports annually

Ongoing data. Receive information from Lisa M on a monthly basis.

6. Answer any of your questions regarding the Perinatal Health Strategic meeting from last Wednesday

7. Discuss Perinatal Outreach Coordinator application process

1. Mailing of applications

2. Reading applications

3. Preparing contracts/timeline

8. Carolina Pregnancy Care Fellowship

1. October 1ish contract

Check in with Sophia and Janeen. Bobbie is inquiring as well.

2. Begin to prepare the 18 - 19 contract for Carolina Pregnancy Care Fellowship  
(January/February)

**From:** Hayden, Leigh M  
**To:** ["angie\\_carlton@unc.edu.org"](mailto:angie_carlton@unc.edu.org)  
**Subject:** Special Appropriation Contact Information  
**Date:** Thursday, September 14, 2017 10:46:00 AM  
**Attachments:** [conference\\_committee\\_report\\_2017\\_06\\_19.pdf](#)  
[image001.png](#)

---

Hi Angie,

Please see my contact information below to send additional information on purpose/scope of funding to be incorporated into the contract package.

The attached Committee report refers to your special appropriation on page G-52, # G-93.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** ["directorpcpf@aol.com"](mailto:directorpcpf@aol.com)  
**Cc:** [Donaldson, Marjorie](#); [Furnari, John S](#)  
**Subject:** Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Friday, September 15, 2017 1:38:02 PM  
**Attachments:** [Carolina Pregnancy Care Fellowship Special Appropriation Agreement FINAL....doc](#)  
[image001.png](#)

---

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** ["directorpcpf@aol.com"](mailto:directorpcpf@aol.com)  
**Cc:** [Donaldson, Marjorie](#); [Furnari, John S](#)  
**Subject:** Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Friday, September 15, 2017 1:36:00 PM  
**Attachments:** [Carolina Pregnancy Care Fellowship Special Appropriation Agreement FINAL....doc](#)  
[image001.png](#)

---

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive

Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer  
**To:** [Hayden, Leigh M](#)  
**Subject:** Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)  
**Date:** Tuesday, September 19, 2017 1:26:09 PM  
**Attachments:** [image001.png](#)  
[budget attachment K.pdf](#)

---

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpf@aol.com](mailto:directorcpf@aol.com)>  
To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
Sent: Tue, Sep 19, 2017 10:33 am  
Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: '[directorcpf@aol.com](mailto:directorcpf@aol.com)' <[directorcpf@aol.com](mailto:directorcpf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services

(DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Hayden, Leigh M  
**To:** ["Timothy.corbett@nhrmc.org"](mailto:Timothy.corbett@nhrmc.org)  
**Subject:** Special Appropriations Money Central Assessment and Navigation Pilot Program  
**Date:** Thursday, September 14, 2017 12:36:00 PM  
**Attachments:** [conference committee report 2017 06 19.pdf](#)  
[image001.png](#)

---

Hi Timothy,

Per my voice mail, please provide a brief (1-2 sentence) explanation on how you plan to use this funding. I will incorporate that information into the contract package and email that out to you immediately.

I have attached the Committee Report. Your appropriation is #109 on page G-61.

Regards,

Leigh

**Leigh Hayden**  
Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

**From:** Bobbie Meyer  
**To:** [Hayden, Leigh M](#)  
**Subject:** important question on contract budget  
**Date:** Wednesday, September 20, 2017 12:52:22 PM  
**Attachments:** [image001.png](#)  
[budget attachment K.pdf](#)

---

Thanks for your help working through this. Is the attached budget, Attachment K an appropriate way to list the Human Coalition funding?

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Bobbie Meyer <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
To: Leigh.Hayden <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
Sent: Tue, Sep 19, 2017 10:33 am  
Subject: Re: Special Appropriation Contract Packet from NC Department of Health and Human Services (DHHS)

Good morning.

Just following up on the questions I asked last Friday on the relationship in terms of accountability between CPCF and Human Coalition.

1. Are they officially a subgrantee of ours?
2. Are we responsible for monitoring their program, budget, expenditures --- or do they report directly to the same State recipient?
3. What is required NOW from them in order for this contract to be considered complete and active?

I appreciate your help in sifting through the answers!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

-----Original Message-----

From: Hayden, Leigh M <[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)>  
To: '[directorcpkf@aol.com](mailto:directorcpkf@aol.com)' <[directorcpkf@aol.com](mailto:directorcpkf@aol.com)>  
Cc: Donaldson, Marjorie <[marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)>; Furnari, John S <[john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)>  
Sent: Fri, Sep 15, 2017 1:38 pm  
Subject: Special Appropriation Contract Packet from NC Department of Health and Human Services

(DHHS)

Dear Bobbie Meyer,

Please see the attached, special appropriation contract packet for Carolina Pregnancy Care Fellowship. Please complete and sign all applicable sections and documents. Return your completed packet **via email to:**

- Leigh Hayden, [leigh.hayden@dhhs.nc.gov](mailto:leigh.hayden@dhhs.nc.gov)
- John Furnari, [john.furnari@dhhs.nc.gov](mailto:john.furnari@dhhs.nc.gov)
- Marjorie Donaldson, [marjorie.donaldson@dhhs.nc.gov](mailto:marjorie.donaldson@dhhs.nc.gov)

In addition, **mail the original completed and signed documents to:**

North Carolina Division of Budget and Analysis  
c/o Leigh Hayden  
Mail Service Center 2001  
Raleigh, NC 27699-2001

If you are unable to **return the packet within 7 days**, please let us know there will be a delay.  
**When all information is received, we will be able to process payment.**

Please pay special attention to the highlighted areas:

- **Green** highlights are areas we completed but need you to check information for accuracy
- **Yellow** highlights are a reminder of certain areas to complete

Let me know if you have any questions or concerns.

Regards,

Leigh

**Leigh Hayden**

Division of Budget and Analysis  
North Carolina Department of Health and Human Services

919 855 4859 office  
919 733 2944 fax  
[Leigh.Hayden@dhhs.nc.gov](mailto:Leigh.Hayden@dhhs.nc.gov)

101 Blair Drive  
Raleigh, NC 27603



*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

---

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.